

LOK PURAM PUBLIC SCHOOL
GENERAL INFORMATION FOR THE ACADEMIC YEAR 2024-25
PRIMARY SECTION

- 1) **New Academic Session:** Monday, 1st April 2024
Attendance on the first day is **Mandatory**.
- 2) **School Timings:**
 - ◆ 12:50 p.m. to 6:15 p.m.
 - ◆ The school gate will be closed for the students at **12:55 p.m.** sharp after which pupils will not be permitted to enter the school.
Prayer – 1:00 pm to 1:15 pm
 - ◆ **2nd Saturday is a Holiday.**
 - ◆ **4th Saturday** will be half day working.
- 3) **Deposit of Fees:** Fee is to be paid Online through '**My Classboard Fee Payment Application only**'. The Fee Payment App has to be downloaded on Parent's Mobile Phone and Fee is to be paid through this Fee Payment App only.
- 4) **Uniform :**

School uniform and books are to be purchased from any store where it is available. Book list is attached with the Report Card.

Sample of School Uniform & P.T. Uniform are displayed on the Notice Board.
- ❖ **P.T. Uniform:** P.T. uniform needs to be purchased according to the House allotted to the students.
- ❖ During Winter Season, only **Navy Blue Sweaters** to be worn. **Jackets will not be allowed.**

Shoes:

- 1) Black Canvas Shoes & **Grey Socks (Black Ribbons for Girls)** with **Grey Uniform**.
 - 2) Black Canvas Shoes & White Socks (White Ribbons for Girls) with P.T. Uniform.
 - 3) During Rainy Season: Black Sandals only from June till September (tentatively).
- 5) **National Education Policy 2020:** As per the guidelines of the Government, National Education Policy 2020 needs to be implemented from the Academic Year 2023-24 at the Foundational Stage.
Therefore, in Std. I & II Activities & Assessments would be as per National Education Policy 2020.
- 6) **Evaluation Pattern:**
Continuous & Comprehensive Evaluation is followed as per CBSE Curriculum.

Schedule of Formative & Summative Assessments:

Std.I & II

I Term:	Cycle 1,2,3	-	June 2024 to Sept. 2024
II Term:	Cycle 4,5,6	-	Dec. 2024 to Mar. 2025

Std.III to V

I Term:	FA I , FA II & SA I	-	June 2024 to Sept. 2024
II Term:	FA III, FA IV & SA II	-	Dec. 2024 to Mar. 2025

Projects: Art Integrated Projects in all subjects are mandatory as per CBSE directives.

Attendance for Formative Assessment & Summative Assessment is compulsory **for promotion to the next class. Minimum 75% attendance** is required for appearing in Final Examination.

7) Scholastic Aids : The school has a well stacked Library and Computer Lab to impart knowledge in Information Technology. Beside this, Interactive White Boards are installed in all the classrooms for making learning fun-filled & effective.

8) Sports & Games : Compact play ground is extensively used to train students in outdoor games like Kho-kho, Dodge Ball, Throw Ball, Basketball, Football, Box Cricket, Athletic games etc. They are trained in indoor games like Badminton, Carrom, Chess & Yoga under the guidance of trained and experienced P.T teachers.

Yoga and Drill classes are conducted regularly.

9) Worksheets: Worksheets for Std. I to V are provided for all subjects on regular basis.

10) General Rules of Discipline: Rules of discipline & conduct mentioned in School Diary are to be strictly followed. Parents need to check School Diaries regularly. Student ID Cards & School Diaries are to be brought to school daily mandatorily.

11) Mobile App: Important Notices & Circulars are being regularly sent to the Parents through the Mobile App for Parents' convenience. Therefore, the **School Mobile App - ESS Messaging App** is required to be mandatorily downloaded by all Parents by 1st week of April 2024 to register parents' mobile numbers in the APP.

12) Vacations (Tentative):

Summer Vacation- Wednesday, 01/05/2024 to Tuesday, 11/06/2024

School Reopens on Wednesday , 12/06/2024

Diwali Vacation - Friday, 25/10/2024 to Friday, 08/11/2024

School reopens on Monday, 11/11/2024

Christmas Vacation -Wednesday, 25/12/2024 to Wednesday, 1/1/2025

School reopens on Thursday , 02/01/2025

13) Transportation:

- ✧ **There is no provision of transport facility by the school.**
- ✧ **No private / public vehicle is permitted inside the Lok Puram Complex to drop and pick up students or for any other purpose.**
- ✧ Students are to use **Special School Gate** made for them in Lok Puram complex for **Entry and Exit.**

Mrs. Deepa Bhattacharya
Sr. Headmistress

Dr.(Mrs.) Lipika Chandra
Principal